

Roll No. .

BCA-1003

B. C. A. (First Semester)

EXAMINATION, 2022-23

Paper Third

PRINCIPLES OF MANAGEMENT

Time : Two Hours] [Maximum Marks : 75

Note : This paper consists of three Sections A, B and C. Carefully read the instructions of each Section in solving the question paper. Candidates have to write their answers in the given answer-copy only. No separate answer-copy (B Copy) will be provided.

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(Section—A)

(Short Answer Type Questions)

Note : All questions are compulsory. Answer the following questions as short answer type questions. Each question carries 5 marks.

1. Write short notes on the following :

- (A) Management as science and art.
- (B) Management and administration are two different aspects. Comment on this.
- (C) Differential piece rate system for improving productivity.
- (D) Authority and responsibility.
- (E) What are the qualities of a good leader ?
- (F) Levels of management.
- (G) Vertical and horizontal communication.
- (H) Advantages of decentralization.
- (I) Various sources of stress.

Section—C**(Long Answer Type Questions)**

Note : This section contains four questions from which *one* question is to be answered as long question. Each question carries 15 marks.

6. What is change ? Explain the internal and external forces for change.

Or

7. What do you understand by leadership ? Describe main styles of leadership. Which leadership style is suitable for Indian organisations ?

Or

8. What do you understand by controlling ? Discuss its importance and process.

Or

9. What is motivation ? Explain the Herzberg's two-factor theory of motivation.